

**Peace Lutheran Church of Galloway - Missouri Synod
FORMS**

FORM 510. TRIP APPROVAL FORM

Peace Church Program Requesting Permission (Ex. Youth Program)		Program Contact Person	Telephone
Name of Conf., Event, Trip	Location (City, State)	Approximate distance (miles of travel)	
Contact name/title	daytime telephone	evening telephone	
Dates of Proposed Trip	Total # Attendees from Peace	# Female Minors (from Peace)	Total # Male Minors
Total # of Days of Trip	Departure Time	Return Time	

Purpose of trip: List spiritual, social, instructional objectives related to Program Goals:

TRIP STAFF (from Peace Church)

Group Leader (Person in Charge During Trip)	Home Tel.	Cell Tel.	Chaperone name	# of Minors in group	Sex
Chaperone name	# of Minors in group	Sex	Chaperone name	# of Minors in group	Sex
Chaperone name	# of Minors in group	Sex	Chaperone name	# of Minors in group	Sex

TRAVEL:

Transportation Method (for pvt cars use Form 505)	Transp. Cost Budgeted	Fund-raiser	Transp. Cost per Participant
ITEMIZE TRANSPORTATION COSTS: (Food, gas, tolls, car rental, bus ticket, etc)	_____		_____
	_____		_____
	_____		_____
			Total Transportation Costs

CONFERENCE COSTS:

Total cost/person	Amount budgeted	Amount Fund raiser	Cost per Participant
Registration/person	Lodging/person	Meals/person	Other/person
			Total Conference Costs for Group

APPROVAL REQUESTED

PROGRAM DIRECTOR DATE

CEB RECOMMENDED NOT RECOMMENDED

MEETING DATE _____

CEB Chairperson Signature Date

CHURCH PRESIDENT

APPROVED NOT APPROVED

Signature, Church President Date